

VERMONT EMS DISTRICT 6
Board Minutes
January 9, 2007 1900 Hours

Attendance:

BCFD: Robert Brown (A)

BTEMS: Dave Jennings

Cabot: Sheila Brown (A)

CTERT: Annie Dolan

CVMC: Phil Brown

EMFS: Jay Copping

Bill George (A)

MRVAS: Gene Bifano

D6TC: Mark Podgwaite

Visitors: Jennifer Miner (Cabot)

Middlesex: Douglas Hanson

MAS: Douglas Jasman

NAS: Jim Baraw

PFR:

WFS: Maxine Durbrow

WASI: John Kueffner

WAS:

WFR: Ken Yearman

EMS Liaison: Mike Morgan

- I. Called to order at 1900 by Jim Baraw
- II. Minutes from December approved.
- III. Treasurer's Report approved.
- IV. Agenda items added:
 - A) AED Fair
 - B) Public Access
- V. Reports -
 - A) Medical Advisor Report – Mike will be attending a state meeting regarding electronic documentation. Meeting is at Dept. of Health at 108 Cherry St., Friday at 9a.m. They will be looking for feedback from services in the future.
 - B) EMS Liaison Report -
 - i) Has met with all but 3 services
 - ii) ER computer system has been online for a month now, people still getting used to it
 - iii) Patient follow ups available thru Mike only if you were on that particular patient's call
 - iv) State cardiac arrest protocols were handed out and they replace the current ones
 - v) I-03 transition course coming up soon
 - vi) Any questions, don't hesitate to ask Mike
 - C) Training Committee –
 - i) Updated training schedule handed out
 - ii) Next training committee meeting on January, 31 at 1800 in Conference Room 3 District Conference Planning session at that time
 - iii) BTEMS Basic Refresher starts February 2 and concludes March 17th.officers. BTEMS I-03 Refresher starts in May, will be held on Thursdays, more next meeting Not really considered a refresher but ALS Training for I-03
- VI. Old Business –
 - A) AED Programming in progress during meeting – stickers will be in next month
 - B) District Website demo by Jim – Send stuff to him online by February 1st.
 - C) Newsletter – Rough draft brought in and passed around, 8-10 pages first copy. Email contacts, deadline is March 13, 2007
 - D) Cardiac protocols discussed
 - E) President/VP situation discussed. Chris Brynga talked to Phil about resigning. Gene will try and obtain a formal resignation letter from Chris
 - F) Bylaw committee formed to review current bylaws – Jay, Mike, Mark, Sheila
 - G) I-03 transition starts January 20th at NRESA, 0900, \$125.00, Robin is I/C
 - H) I-03 Instructor Seminar for I/Cs and trainees & Evaluator training to be held at the NRESA January 16th, 1630 start time with Mike O'Keefe
 - I) AED Fair had lots of different vendors, 72 purchased statewide, Fair was well attended. Mark will get the Public Access AED's together for our District
- VII. New Business –
 - A) Jeremy Orr who works full time with the Guard wants to do a Hazmat Drill with area EMS/Fire/Police/Hospital, possibility of April or May

- B) Idea presented to have Retreat committees meet on District Board meeting night from 1800-1900 to keep things going , approved to do this
 - C) Rob Fabich submitted a request for funds for trip to Tanzania to work in the healthcare arena. He is trying to raise \$4000, send sponsorship money to Norwich University. Motion made to donate \$500 to his cause, approved. He also needs old healthcare/EMS books, contact him at rfabich@trans-video.net
- VIII. Board Retreat Follow-Up –
- A) Vision – none
 - B) Operations – i) Communications goals are to keep patches to ER to 45 seconds, one on one to resolve problems, dispatch problems; ii) District sponsored driver training; iii) QA/QI to review IVs and Combitube
 - C) Disaster – i) Back up running order to Dave ASAP; ii) Outside district backups need to be established; iii) May have written draft for March or possibly February
 - D) Budget – none
 - E) Training – Quarterly training schedule posted
- IX. Announcements and Good of the Order –
- A) CEVO training at NRESA on January 20th, 0800
 - B) EMS Recording committee meeting?
 - C) NIMS compliance from Homeland Security for this year is ICS 200, trying to obtain an answer about the ICS 300/400 courses
- X. Adjournment at 2030 hours.

Next meeting: February 13th, 2007
March 13th, 2007
April 10th, 2007

Respectfully submitted;
Sheila Brown, Secretary

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