

**VERMONT EMS DISTRICT 6
BOARD MEETING
CVMC – CONFERENCE ROOM 3
AUGUST 8, 2006 1900 HOURS**

ATTENDANCE:

CVMC – Phil Brown

Training Coordinator – Mark Podgwaite

BTEMS – Dave Jennings

Cabot – Ken Christman

Sheila Brown (A)

Corinth/Topsham – Annie Dolan

Susan Barnes (A)

Middlesex – Doug Hanson

Plainfield – Amy Holt

Northfield – Jim Baraw

Ed Rearick - Norwich

Washington – Maxine Durbrow

Waterbury – Steve Hill

Williamstown – Gordon Murray

Worcester – Ken Yearman

I. Call to order: 1902 by Jim Baraw

II. Approval of Minutes: Approved without change

III. Treasurer's Report: Approved without change with explanation of Pearson account

IV. Agenda Items from the Board: EMT Course Cost, Williamstown ECA course

V. Reports:

a) Medical Advisor:

i) EMS Liaison hiring process is progressing and hoping to have decision within the next couple of weeks.

ii) Virginia Caffin awards for years 2004, 2005, and 2006 to be presented at EMS Dinner on September 29th.

b) Training Committee:

i) Fall EMT-B class to begin Sept. 11, 2006, 1900 – 2200, at the Safety Academy on Three Mile Bridge Road in Montpelier. Cost of \$300 will include workbook. Limit of 30 people, 2 spaces per squad and 2 from Norwich will be approved. This will be the first class to take the National Registry computerized test at the end of the course. Cost is \$75.00 for initial test. People will have to travel to a designated location to take the test at their convenience. Sites in Williston, Rutland....and one or two others. This does not apply to Vermont EMT-Bs recerting at the state level.

ii) CPR Manikins are in and came in at a much lower cost than anticipated.

iii) NAEMSE – Membership is \$70.00 for the I/C then all squads would have access to materials provided by the program. Approved.

iv) AED Grant used toward training to reimburse trainers - \$120 plus mileage. Approved.

v) Train the Trainer – Do a day of whatever trainers really need or want to do. Questionnaire on this will go out to find out what people want, fill out and get back to Mark.

VI. Old Business:

a) EMS Dinner: Amy passed out flyers, tickets for EMS Dinner scheduled for September 29th, 2006 at the Barre Elks Club. Social hour will be from 1800-1900, dinner to follow. Meal to consist of steak dinner or vegetarian lasagna. Cost of \$12.50 per ticket. Need to know numbers of vegetarian meals. Demetri will provide music. Please verify pin

years on the form handed out to everyone and let Amy know of any changes, otherwise it will be assumed it is correct.

- b) AED Upgrades – Nothing yet from Chris Brynga
- c) CPR New curriculum needs new instructors. Pam Heffernan is working on this. State says they will be ready January 1, 2007 to implement new CPR guidelines.

VII. New Business

- a) Hospital ID Cards – ER looking at locking down the emergency room due to people walking out of the ER undetected. Use of swipe cards is an option they are looking at. To be continued.
- b) Disaster Preparedness –
 - i) PPE – Multiple kinds of problems, best prepared for pandemic ambulance wise. Worked on overview of Disaster Preparedness Plan.
 - ii) Mutual Aid – 8 ambulances available at any one time in district, handed out mutual aid back up order, fill in last three and return to Dave Jennings.
 - iii) Another issue with lack of Oxygen and ventilators in our area.
 - iv) Plan is strictly geared toward EMS & hospital. Should have people at the IS200 level in squads, EMS needs to bridge with Fire Department for unified command. Next drill needs to be district wide.
- c) Norwich University Fast Squad – Ed Rearick and Commandant looking to start a Fast Squad, mostly on campus to help lighten the load for Northfield Ambulance. Basic and First Responder level, foot response only. Still more work to be done on the concept.
- d) Williamstown will be bringing a request for approval of a First Responder/ECA course next district meeting in September. Course to begin in October.

VIII. Board Retreat Follow Up –

- i) Vision - Statement is out, Jim will resend, looking for suggestions/changes.
- ii) Operations – Jay is absent
- iii) Disaster – Dave went over this previously
- iv) Budget – have not met yet
- v) Training – Nothing further to add

IX. Announcements and Good of the Order

- a) Brattleboro Retreat Transfer – Show & tell – patient concealed a cut soda can for the transfer from CVH ICU, given to EMT prior to entry into the retreat. BEWARE to all when treating this type of patient!

X. Adjournment @ 2027 hours

Next Meetings: September 12, 2006
 October 10, 2006
 November 14, 2006
 December 12, 2006

Submitted;

Sheila Brown, Secretary