

VERMONT EMS DISTRICT 6
Board Minutes
December 12, 2006 1900 Hours

Attendance:

BCFD: Peter John

 Robert Brown (A)

BTEMS: Dave Jennings

Cabot: Sheila Brown (A)

CTERT: Annie Dolan

 Susan Barnes (A)

CVMC:

D6TC: Mark Podgwaite

EMFD: Bill George (A)

EMS Liaison: Mike Morgan

MRVAS: Gene Bifano

Middlesex:

MAS: Douglas Jasman

NAS: Jim Baraw

PFR: Amy Holt

Sugarbush:

WFS:

WASI: John Kueffner

Worcester: Ken Yearman

WAS: Gordon Murray

Visitors: Matt Cetin (BCFD)

 Jennifer Miner (Cabot)

- I. Called to order at 1905 by Jim Baraw
- II. Minutes from November approved.
- III. Treasurer's Report approved.
- IV. Agenda items added:
 - A) AED Fair
 - B) Driving Course
 - C) Baby Safe Haven Program
 - D) Hospital Relations Committee
 - E) Gun Safety in the ER
- V. Reports -
 - A) Medical Advisor Report - Phil is out tonight.
 - B) EMS Liaison Report -
 - i) Barre City License Application is OK! Disregard from agenda
 - ii) Mike can look up patient charts to let you know patient outcomes. Only for patients you were involved with, not for personal information purposes. HIPAA rules apply.
 - iii) Mike has met several key persons in different services. Still has a few to meet with.
 - iv) New computer system up and running in the ER, still a work in progress but people are getting better with it.
 - v) Mop is available to mop out trucks with. It is located in back of ER in the janitor's closet, just ask a nurse or housekeeping to let you in to borrow it.
 - vi) Talked to Buildings & Grounds about fixing the bumper in the bay.
 - vii) Non-profit status application was found. Needs audit, which Susan handed to Mike, already done.

C) Training Committee –

- i) 17 in EMT class and all is going well.
- ii) Equipment is coming in that was ordered for training.
- iii) Mike O’Keefe will be at the Safety Academy to train people on Evaluator Training for testing. This will be on January 16th, 2007 at 1900 hours. 3 hours of C.E. time will be given for this training.
- iv) Quarterly District training – first training to be a Train-the-Trainer with squad training officers. Date TBA.
- v) Class Preapprovals –
 - a) First Responder at Harwood to be taught by Robin Kinsella with 6-10 people. Class is open to Harwood students only. January start date. Approved.
 - b) Norwich First Responder class at Norwich to be taught by Ed Rearick and Mark Podgwaite, January start date. Will be held Tuesdays/Saturdays till EMT-B class is done then go to Tuesday/Thursdays. Approved.
 - c) I-03 Transition class to be taught by Robin Kinsella. Start date will be later in January with tentative test date of February 17th, 2007. Approved.
 - d) I-03 class to begin tentatively around the 1st of April.

VI. Old Business –

- A) Reader is in to upgrade the AED Plus machines. Northfield will do theirs first, everyone can bring their machines to the January board meeting to have theirs done.
- B) Website and newsletter is on hold but Jennifer would like to get it going next month.

VII. New Business –

- A) Dan Manz said old defibrillators can be used for now. Everybody on the squad needs to be doing the same thing. If squad has new updates for defibrillators, use new standards; old standards use old standards; if squad has both, everyone must know how to do both.
- B) Problem brought up by Doug Jasman who says AHA says new CPR standards are geared for lay people, not EMS.
- C) AED Fair to be held at Safety Academy next Tuesday at 1830. District received 6 defibrillators to be given to schools in the district. Can any extras be put in the Barre Auditorium? District is responsible to set up training to go with the AED. Squad should approach schools to see if they are still interested in having them. Possible delivery in January. No cost to the school.
- D) Driving course – should the District be proactive on providing an Emergency Vehicle Operations course and certify people? Several thought this was a good idea. Training committee to take this to task. Mark will get back to the board on this.
- E) Mark handed out laws about Baby Safe Haven. Please make your people aware of this ASAP as it is in law now.

- F) Dr. Brown agreed a committee should be put together to put together a plan with which he can approach the hospital CEO. Committee of Mike, Sue, Mark, and Jim to put out a questionnaire about issues. Mike can review them prior to giving them to Dr. Brown as he may be able to get some resolutions or answers.
 - G) Gun control in the ER was brought up by Gordon after Williamstown brought in an injured hunter that had several weapons on him. Most were unloaded with the exception of a hand gun. Charge nurse told him to put it in the EMT room. Mike says there is a lock box in the Med room that could be used for this purpose. Could also leave with Law Enforcement on scene and let them worry about returning to the owner. Topic for future training – firearms and firearm safety.
- VIII. Board Retreat Follow-Up –
- A) Vision – working on that some more for the next meeting.
 - B) Operations – not much.
 - C) Disaster – Please everyone get back up order to Dave ASAP. Get everyone through the ICS 200 level. District draft is finished.
 - D) Budget – Did it last month.
 - E) Training – Done every month in training committee anyway!
- IX. Announcements and Good of the Order –
- A) Wednesday, January 31st, 2007 – District Conference planning meeting. Everyone is welcome to attend.
 - B) Sunday, January 7th, 2007, 12:00 p.m. Gordon Graham will be in Keene, N.H. to talk about Risk Management. Number to call is 603-352-1291.
 - C) March 2nd, 2007, Harry Carter will be in Concord, N.H. to talk about Fire Service Leadership.
 - D) IS701 course is now online.
 - E) Have not heard anything from Chris Brynga, Jim Baraw will continue on as acting Chair. Contact numbers for Jim are his home at 485-3275 or his pager at 250-0778.
- X. Adjournment at 2020 hours.

Next meeting: January 9th, 2007
February 13th, 2007
March 13th, 2007

Respectfully submitted;
Sheila Brown, Secretary